

Vendor App (FOOD)

Canadian County Free Fair (August 23rd-28th 2021)

To become a FOOD vendor for the Fair, all vendors must:

Mail this completed/signed form to the Canadian County Fairgrounds w/Payment and a signed menu showing what you will serve at the Fair.

No application is considered complete until your full payment, this signed form, and a signed menu have been received together. If you fail to send PYMT, a signed menu and this completed and signed form; there will be no booth or Food Truck space reserved for you.

All vendor applications are subject to approval. You will know you are approved by your check being cashed and receiving a paid receipt via email from us. It is important for us as a Fair to protect your interest and make sure everyone is on the same page, so please read this form in its entirety and submit this form with signatures.

If you do not include the following, your submission is incomplete:

- 1.) Signed and completed app (This form is the app)
- 2.) Signed menu showing what you will serve during the fair
(this allows us to minimize repeats of food from multiple vendors)
- 3.) Payment

Print clearly on all lines

1. Name: _____
2. Company Name: _____
3. Address: _____
4. Email: _____
5. Cell Phone: _____
6. **Payment: Must be received with completed form for application to be considered complete.** Make payable to: Canadian County Free Fair Board, Inc. **(be sure to mark in the memo what the check is for)**
7. Describe briefly, what cuisine you serve? _____
8. Do you want indoor or outdoor space: _____
Indoor Space is not accessible with a trailer or truck and power is limited to a 120v Edison plug. If you choose to have a food booth indoors, you will need to pay for and run off of a 120v Edison plug. All indoor booths will need to fit through our rollup doors located at the southeast corner of Expo Center.
9. What is the total space you require for your outdoor food truck or trailer: _____

Additional information you want us to know

Important: The information you give us, is what we will use to accommodate you. If you fail to include important information, we may not be able to accommodate your needs once you are onsite.

(Indoor space is Air Conditioned)

WHAT DOES IT COST?

FOOD INDOOR 10X10: \$100.00 each for entire fair OR Outdoor Food truck: \$100 each for entire fair

Outdoor Electricity: \$50 for the entire fair (1) 120v Edison Plug Indoor Electricity: \$25 for the entire fair

Notes: The totals for each option above is a flat rate for **all** days of the Fair, the pricing is **not** per day.
To tie into our electric, you will need to add the cost (\$50 for outdoor and \$25 for indoor) into your application fee.
Make all payments payable to: Canadian County Free Fair Board, Inc

When can you Setup:

Monday August 23rd (9am - 8pm)

OR

Tuesday August 24th (9am-noon)

(FYI-this setup option for Tuesday August 23rd applies to outdoor food trucks only. Indoor spaces must be setup on Monday.)

(NO set-up on other days or times. Please don't ask, we will be closed preparing for the fair.)

What is provided? Space only, no tables, no chairs, no electricity unless paid for.

Location

Indoor-Food Vendors: Expo Center 3001 Jensen Road East, El Reno, OK 73036

Outdoor- Food Vendors: Same address as above. Parking location will be west of Expo Plaza.

Where do Indoor Food vendors load in at?

You will load in through the rollup door at the south east corner of the Expo Center.

Where do Outdoor Food vendors load in at?

If you're an outdoor-food vendor, you will be loading in through the south entrance into the fairgrounds coming off Jensen Road. Just get here during load in time and there won't be any issue finding us to answer any of those questions that will pop up as you're arriving and wondering where to setup.

The Fair & Vendor area is Open to the Public

Monday 5pm-8pm

(You do not have to be open on Monday or Tuesday, but the public does have access to the indoor & outdoor vendor area)

Tuesday 5pm-10pm

Wednesday-Saturday 9am-10pm

WHEN WE WANT YOU OPEN

(At a minimum, we want you to be open from 5pm till close on Thursday- Friday)

(We want you to be open from lunch till 9:00 pm on Saturday)

You are welcome to be open during all hours of the fair, but the times listed above are our highest foot traffic hours.

Outdoor Food Trucks are required to be open: Thursday & Friday 5pm-10pm Saturday from 11am-10pm

Notes about Load out and hours of operation

Vendors are not required to be present at booths or trucks during all hours that the Fair is open to the public, but you are responsible for securing your booth. The public has access to the exhibit area during the times listed above. The times we require you to be open, is during our heaviest foot traffic times. You are not allowed to tear down until Saturday at 9:00pm. You may begin loading up your inside booths on Saturday at 9:00pm, but not before.

RV Electricity

-Access to a single 120v Edison

(This allows access to electricity, you will need your own power cable for a 120v Edison.)

Cost an extra \$25 for a hookup each night your RV is connected to our electricity

OR

-Access to a single 50 amp RV pedestal

Cost an extra \$35 for each night your RV is connected to our electricity

(This allows access to electricity only, you will need your own power cable for a 50 amp RV pedestal hookup.)

Make sure to add electrical hookup fee to your payment.

Mail completed Application and Payment to:

Canadian County Free Fair Board, Inc.
3001 Jensen Road East, El Reno, OK 73036

Expo Phone Number: (405) 422-5400

Website: www.canadiancountyexpo.org

Email: sales@kencarpenterauction.com

Vendor grants permission to the fair to use images of the vendor's booths/items and name for any purposes to promote the event.

There will be no refunds for any reason so please don't ask. Vendor spaces will not be held until payment is made in full and received at the above address.

Vendor agrees to clean their area and leave nothing in their booth when the fair is over. **Do not leave your trash here for us to clean up. Please take all your trash home. This includes all your boxes, items you don't want and broken tents, etc.**

I agree to hold harmless The Canadian County Free Fair Board Inc. and Canadian County, from any injuries to myself, people working for me or any damage or loss to any of my property.

I have read, I understand and agree to all the rules & regulations.

Signature: _____ Print: _____ Date: _____